



Pairing Instructor LMS Accounts with ALEKS

Instructors can use their Learning Management System (LMS) account to access either their existing ALEKS account or a new ALEKS account. This enables Single Sign On (SSO) so that they can link from their LMS to ALEKS without having to remember separate login names and passwords.

How an Instructor can Pair her Account

Below is an example of how an instructor can pair her LMS account with ALEKS.

First, the instructor logs into her LMS account. The instructor will look for a list of her classes and then, click on the name of the class she wishes to access. Next, the instructor will look for a link to launch ALEKS from her LMS.

After launching ALEKS, the instructor arrives at the page below and is asked to make a selection from the following two options:

- **No, I am new to ALEKS.** Selecting this option will take the instructor through the new user registration flow.
- **Yes, I want to use my existing ALEKS account.** Selecting this option will allow the instructor to enter her existing ALEKS account information.

ALEKS® HOME

Welcome to ALEKS!

Have you used ALEKS before?

No, I am new to ALEKS

Yes, I want to use my existing ALEKS account

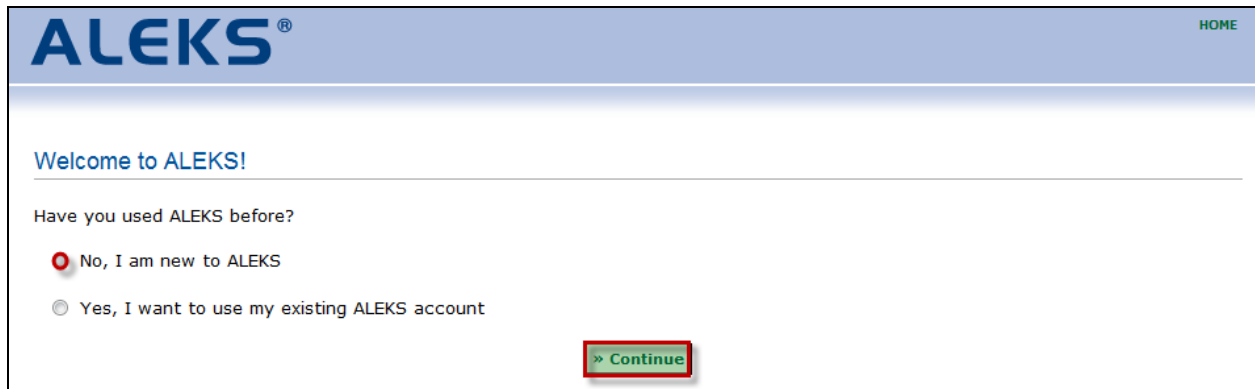
[» Continue](#)

Copyright © 2012 UC Regents and ALEKS Corporation
ALEKS® is a registered trademark of ALEKS Corporation.
[User Agreement](#) - [Privacy Statement](#) Updated: 7/7/10

NOTE: The page above will only appear the **first** time instructors arrive from their LMS account to pair with their ALEKS account. Once the account has been paired, instructors bypass this step.

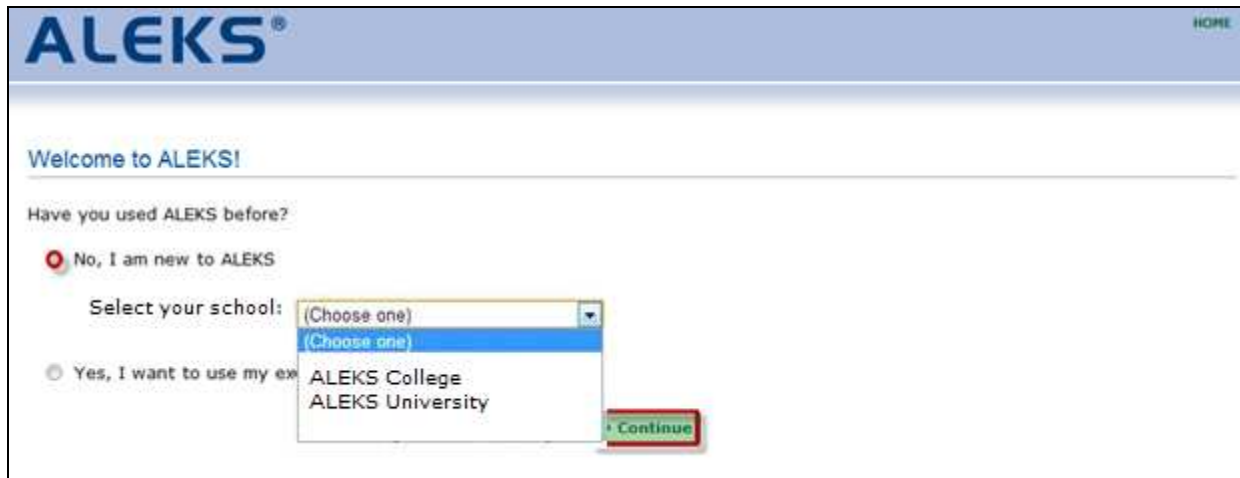
First Option: “No, I am new to ALEKS” Workflow

The instructor selects the option “No, I am new to ALEKS” and clicks on the “>> Continue” button.



The screenshot shows the ALEKS® logo in the top left corner and a 'HOME' link in the top right corner. Below the logo, the text 'Welcome to ALEKS!' is displayed. Underneath, the question 'Have you used ALEKS before?' is followed by two radio button options: 'No, I am new to ALEKS' (which is selected) and 'Yes, I want to use my existing ALEKS account'. A green button with a right-pointing arrow and the text 'Continue' is located at the bottom right of the form area.

Note: For some configurations, instructors see an additional option to select their school from a drop-down menu.



This screenshot is similar to the previous one but includes an additional step. Below the radio button options, there is a label 'Select your school:' followed by a dropdown menu. The dropdown menu is open, showing a list of options: '(Choose one)', '(Choose one)', 'ALEKS College', and 'ALEKS University'. The 'Continue' button is still visible at the bottom right.

First, the instructor enters her personal information and then, checks the box “I have read and agree to the terms of the ALEKS User Agreement”. Finally, the instructor clicks on the “>> Continue” button.

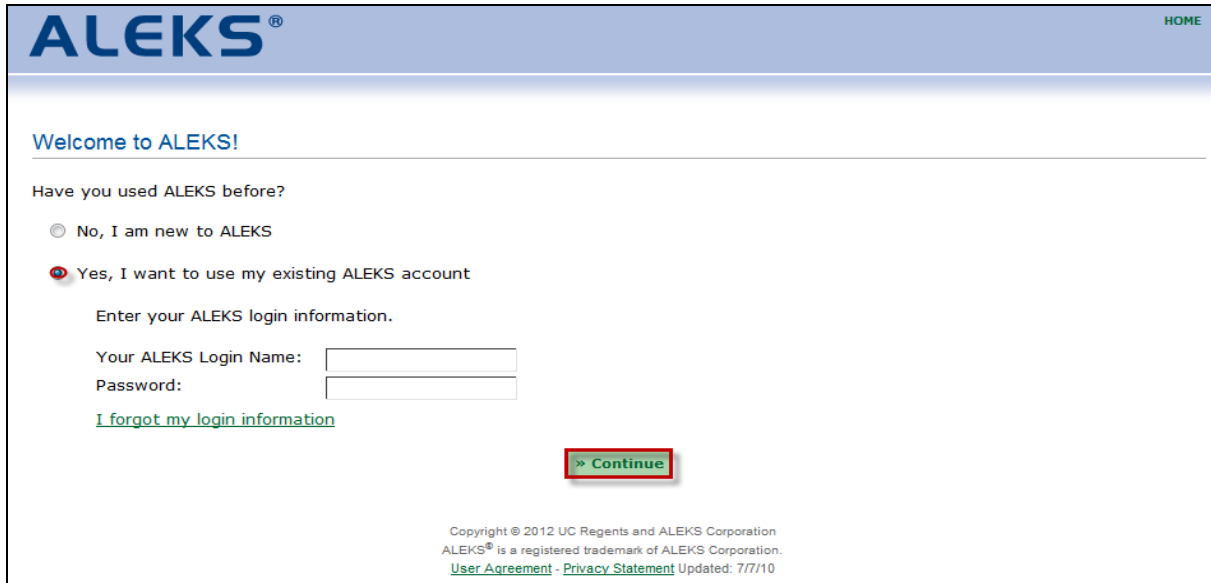
The screenshot shows the ALEKS registration interface. At the top, the ALEKS logo is displayed. Below it, a progress bar indicates four steps: 1. Confirm School Code, 2. Personal Information, 3. Account Creation, and 4. Registration Complete. The current step is 'Enter Your Personal Information'. The form includes fields for Title (no title), First Name (ALEKS), Initial, Last Name (DEMO), and an optional E-mail address (leksdemo@example.com). Below the form, there is a section for 'Review and Accept ALEKS Terms of Service' with a link to 'Print this document'. A scrollable text area contains the ALEKS User Agreement, which states that it is a legal agreement between the user and ALEKS Corporation. At the bottom of the form, there is a checkbox labeled 'I have read and agree to the terms of the ALEKS User Agreement.' which is checked, and a '>> Continue' button.

Once the ALEKS registration is complete, the instructor sees a confirmation message that says her ALEKS account has been securely paired with her LMS account. For this example, the instructor selected Blackboard as her LMS and sees that in the confirmation. The instructor clicks on the “>> Continue” button.

The screenshot shows the ALEKS registration completion page. At the top, the ALEKS logo is displayed, and a 'HOME' link is visible in the top right corner. Below the logo, a progress bar indicates four steps: 1. Confirm School Code, 2. Personal Information, 3. Account Creation, and 4. Registration Complete. The current step is 'Registration Complete'. The page displays a confirmation message: 'Thank you. You are now registered to use ALEKS.' and 'Your ALEKS account has also been securely paired with your Blackboard account.' Below the message, there is a graphic showing a lock icon with the text 'securely paired' above it, and two boxes labeled 'Blackboard' and 'ALEKS' on either side of the lock. At the bottom of the page, there is a '>> Continue' button.

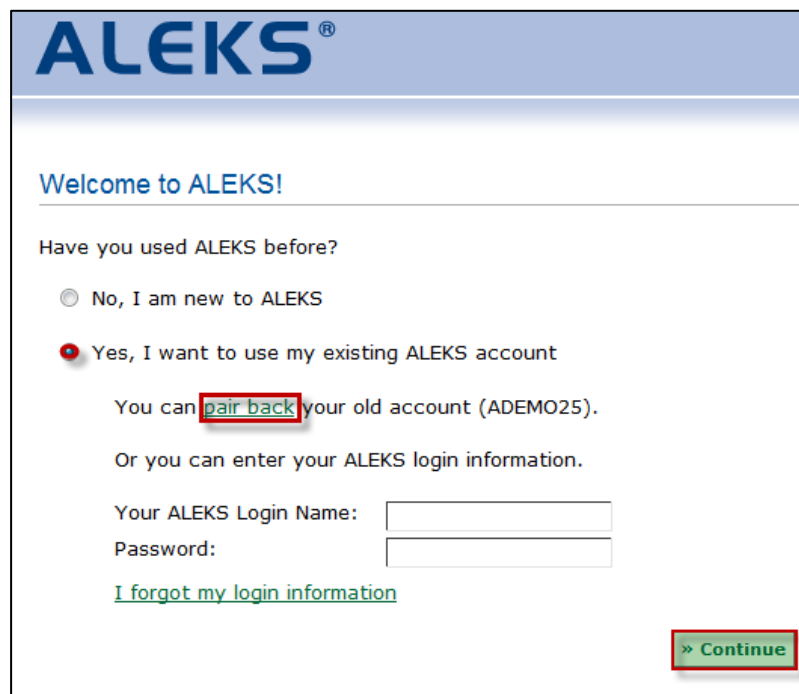
Second Option: “Yes, I want to use my existing ALEKS account” Workflow

If the instructor already has an existing ALEKS account, selecting the “Yes, I want to use my existing ALEKS account” option will allow the instructor to enter her ALEKS login name and password. The instructor clicks on the “>> Continue” button.



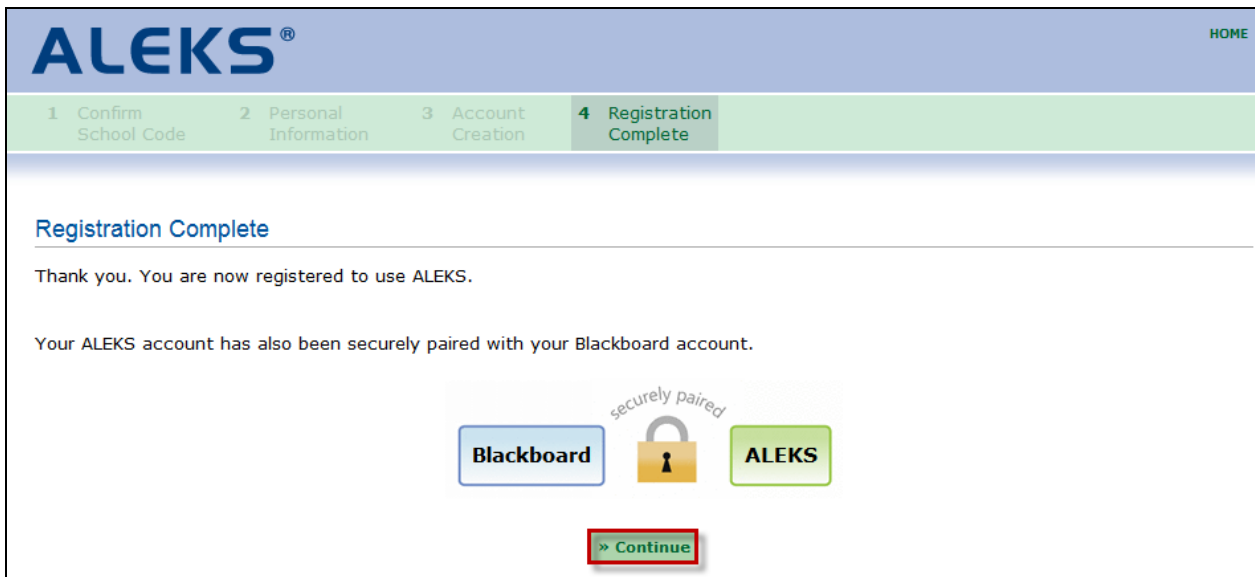
The screenshot shows the ALEKS login interface. At the top left is the ALEKS logo, and at the top right is a 'HOME' link. Below the logo is the heading 'Welcome to ALEKS!'. The main content area asks 'Have you used ALEKS before?' with two radio button options: 'No, I am new to ALEKS' and 'Yes, I want to use my existing ALEKS account'. The second option is selected. Below this, it says 'Enter your ALEKS login information.' followed by two input fields: 'Your ALEKS Login Name:' and 'Password:'. A link for 'I forgot my login information' is provided. A green button with a right-pointing arrow and the text '>> Continue' is highlighted with a red box. At the bottom, there is a copyright notice: 'Copyright © 2012 UC Regents and ALEKS Corporation. ALEKS® is a registered trademark of ALEKS Corporation. User Agreement - Privacy Statement Updated: 7/7/10'.

NOTE: If the instructor has paired her ALEKS account in the past, she can use the “pair back” link, to pair her account again. The login name used with the previously paired account is displayed in parentheses. The instructor clicks on the “>> Continue” button.



This screenshot shows the ALEKS login interface with an additional option. It features the same ALEKS logo and 'HOME' link at the top. The heading 'Welcome to ALEKS!' is present. The question 'Have you used ALEKS before?' has two radio button options: 'No, I am new to ALEKS' and 'Yes, I want to use my existing ALEKS account'. The second option is selected. Below this, there is a text prompt: 'You can pair back your old account (ADEMO25).' The words 'pair back' are enclosed in a red box. This is followed by the text 'Or you can enter your ALEKS login information.' and two input fields for 'Your ALEKS Login Name:' and 'Password:'. A link for 'I forgot my login information' is also present. A green button with a right-pointing arrow and the text '>> Continue' is highlighted with a red box.

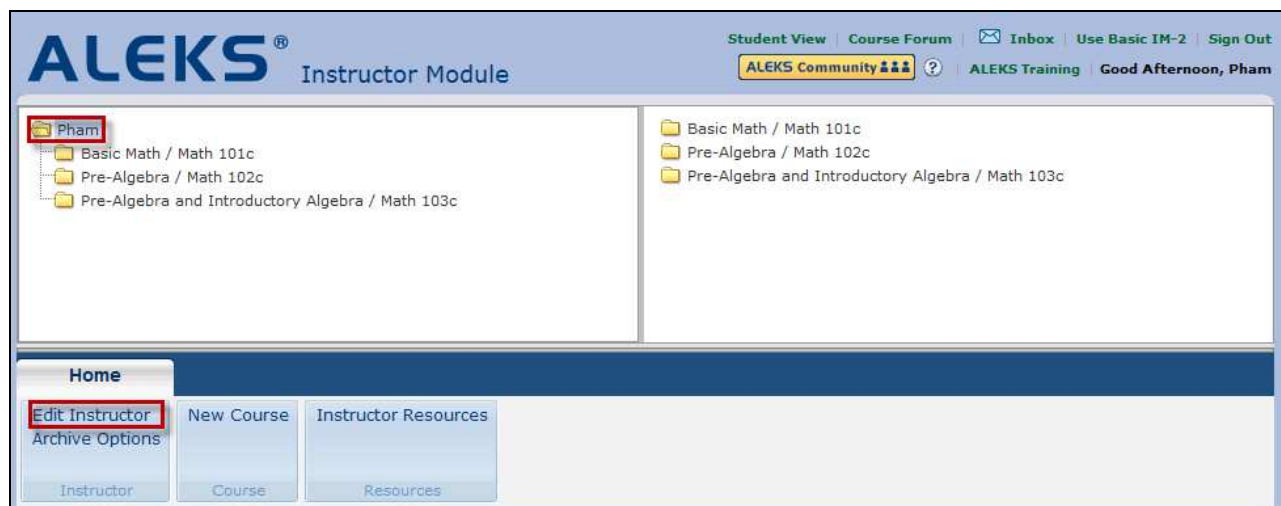
The instructor sees a confirmation message that says her ALEKS account has been securely paired with her LMS account. For this example, the instructor selected Blackboard as her LMS and sees that in the confirmation. The instructor clicks on the “>> Continue” button.



After clicking on the “>> Continue” button, the instructor is then taken directly to ALEKS.

How an Instructor can Unpair her Account

If an account was paired by mistake, the instructor can unpair her account in ALEKS. After selecting her own folder, the instructor clicks on the “Edit Instructor” link.



The instructor clicks on the “(Edit Pairing)” link and then clicks on the “Save” button.

Edit Instructor

Last Login Information
Last Login: 09/21/2012

Account Information
First: Camtu Initial: Last: Pham
ID (Optional):
**Email: cpham@aleks.com Forward all ALEKS messages to my email address.
ALEKS Login Name: CPHAM25
Pairing Status: Paired [Edit Pairing](#)

Type of Instructor Account
Regular Instructor

Archive Account
 Archive this account (This account is still active, but checking this box will make the account appear under the Archived Instructors folder)

Account Status
Enabled

Log Out Time
Automatically log out after 30 minutes of inactivity.


ALEKS Messages
 Forward messages sent to ALEKS Customer Support by my students to my account
 Enable my students to send me messages
 Enable my students to send messages to each other
 Forward messages sent to my students to their regular email account
 Send me a message when registered students are waiting for my authorization

[Save](#) [Cancel](#)

A warning message will appear. The instructor clicks on the “Unpair Account Now” button.


Edit Account Pairing

This ALEKS account is currently paired. You are about to unpair it.

 **You should only unpair an account if it was paired incorrectly and needs to be paired again with another account.**

[Unpair Account Now](#) [Cancel](#)

The instructor sees the following confirmation message when her account has been unpaired.

 **Done**

Edit Account Pairing

This account has been unpaired.

[Done](#)